

PlantX Keyboard Shortcuts

F-key Shortcuts:

F3	Open Crops
F4	Open Customers
F5	Refresh (When Applicable)
F6	Open Locations
F8	Open Inventory
F9	Open Orders
F11	Open Report List
F12	Add Report

Date Shortcuts:

Ctrl + Home	Today's Date
Up Arrow	Next Day
Down Arrow	Prior Day
Shift + Up Arrow	Next Week
Shift + Down Arrow	Prior Week
Page Up	Next Month
Page Down	Prior Month

Specialty:

Alt + A	Action Menu
Ctrl + R	Reload Reports
Alt + H	Help Menu
Alt + W	Open Window Menu

Window's Standard Shortcuts:

Ctrl + X	Cut the Selected Item
Ctrl + C	Copy the Selected Item
Ctrl + V	Paste the Selected Item
Tab	Next Field
Shift + Tab	Prior Field
Space Bar	Activates Highlighted Button
Alt + F4	Close App
Ctrl + F4	Close Window
Esc	Close Pop-up
Ctrl + Enter	Applies Changes